

STAINFORTH TOWN COUNCIL.
MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP
MEETING
HELD ON TUESDAY, 21ST NOVEMBER 2017 AT 1.00PM IN THE
TOWN COUNCIL CHAMBER

PRESENT: Cllrs. Mrs. A. Abbott, K. Allsopp, P. Bedford, S. Bolton,
W.S.Q. Cook,
Mrs A. Sylvester, Mr. F. Turner, the Clerk, Mrs. K. Evans
and the Deputy Clerk, Mr. P. Goodman.

RECEIVE APOLOGIES FOR ABSENCE.

Cllr. G. Derx – prior commitment.

The Clerk reported that no response had been had from the consultant as yet.

ROLES

Chair: Cllr. P. Bedford

Coordinator: Cllr. S. Bolton

Marketing and Publicity: Mrs. A. Sylvester, Cllr. W.S.Q. Cook

At this stage it is all about getting the message out about the intention to produce a Neighbourhood Plan through a variety of medium:

1. A leaflet to be included with the next edition of Stainforth Voice.
2. Facebook page (A strict check would have to be kept on this to make sure it wasn't used to make comments about the Council)
3. Trax FM and Thorne Radio
4. Standing outside Asda talking to people 4 days a month – 2 Saturdays and 2 midweek. Cllr Allsopp had asked permission to do this from Ron Powell, confirmation was still awaited. Mrs Sylvester will attempt to speak to Mr Powell as soon as possible. Mr. Turner suggested that the group could also stand outside the Library and Post Office.
5. Press, Mrs Sylvester to talk to Mavis at the Thorne Times and Cllr Cook to contact the press directly

It was agreed that S4All should be used to run the Facebook Page, making it clear that they should not put anything on without direction from the working group. The page needs to be controlled to ensure that no debates are aimed at the Council. The Clerk asked to be kept updated on what was going on the page.

Cllr Bedford reported that the consultant could bring £9000 of funding. This could be used to reimburse S4All for the use of the marketing officer's time and to produce a website.

PROPOSED that S4All be reimbursed 3 hours a week at minimum wage. All AGREED. This to start from 22/11/17 and money to be paid out of grant.

WEBSITE – Mrs Sylvester agreed to speak to Harry Fisher to see if he would be willing to help foc. If he wanted paying the website would have to wait until the funding came through.

It was important that the Marketing Team keep a record of what they are doing.

INTEREST GROUP VISITS

At this stage of the process it was important to visit interested groups to introduce the Neighbourhood Plan to them and ask what they would like from the plan. From their responses a public questionnaire would be produced.

Visits to these groups were delegated as follows:

- **Businesses** – Cllr Allsopp, Cllr Bolton, Mr Turner and Cllr Bedford (when available)
- **Miners** – Cllr Allsopp
- **Schools** – The Clerk
- **Travellers** – The Clerk
- **South Bramwith** – Cllr Cook
- **TARAS** (Stanley Gdns, Oldfield Close& Stanley Gdns) Cllr Cook
- **Catholic Church** – Cllr Cook and Mrs Sylvester
- **St Mary's Church** – Cllr Cook and Mrs Sylvester
- **Methodist Church** – Cllr Cook and Mrs Sylvester
- **Allotments** – The Clerk

DATE OF NEXT MEETING: 5th December 2017 at 2pm

There being nothing further to discuss the meeting was closed at 2.10pm.