



Stainforth

Neighbourhood Plan

Working Group Minutes
 STC Neighbourhood Plan
 5th June 2018 at 1.00pm
 Location: Town Council Offices

Attendance list: Cllr P Bedford, Cllr W S Q Cook, Cllr S Bolton, Cllr K Allsopp, Mrs A Sylvester, Mr F Turner, Mr H Fisher, Ms B Dukes, the Clerk Mrs K Evans and the Deputy Clerk P Goodman

Topic	Discussion	Action	Person Responsible
1 Apologies for absence	Cllr G Derx		
2. Minutes of previous meeting	Agreed	Printed copies of minutes to be available at future meetings	PG
3 Matters Arising	None		
4. Questionnaires – Street Surgery required	<p>350 questionnaires returned so far. Should aim at getting at least 700 completed which would be 10% of the electorate.</p> <p>Suggestion put forward that each member of the working group should get 50 questionnaires completed.</p> <p>Barbara Dukes, S4All new intern, volunteered to help.</p> <p>The questionnaires won't be kept but will be verified independently.</p>	<p>Put questionnaire on website</p> <p>Print off 250 questionnaires</p> <p>Get questionnaires completed</p>	<p>HF</p> <p>PG</p> <p>ALL</p>

	<p>The position of Cllr Derx on the group was discussed. It had always been maintained that the working group was an action group rather than just a 'talking shop'.</p> <p>If Cllr Derx decides to stand down it was suggested that the position be offered to Cllr Waggitt. For 4 Abstained 2</p>	<p>Offer Cllr Derx the opportunity to stand down</p> <p>If necessary approach Cllr Waggitt to see if he would like to join the group</p>	<p>PB</p> <p>PB</p>
5. Website/Facebook	<p>Website and Facebook both up and running.</p> <p>Website needs more photos and the minutes of working group on it.</p>	<p>Email minutes to HF</p> <p>See Lewis Saunderson at S4All for photos</p> <p>Link from Facebook to Website</p>	<p>PG</p> <p>HF</p> <p>LS</p>
6. Hargreaves	<p>A separate meeting had been held with Hargreaves where they had come across as helpful and co-operative.</p> <p>The Town Clerk had always had a good relationship with them.</p> <p>Need to bear in mind they are a private company, and as such they have their own agenda rather than necessarily being concerned about the needs of the community.</p> <p>Town Clerk recapped the details of the meeting.</p> <p>Still awaiting confirmation of Neighbourhood Plan Area</p> <p>It was agreed to use Kirkwells as consultant</p> <p>The Headgear was listed at the moment but it was thought that DMBC would like them de-listed</p> <p>It was agreed to ask the Town Council to conduct their own Headgear survey</p> <p>Concern was raised that DMBC shows a lack of respect to Stainforth and its residents</p>	<p>Chase Jane Stimpson at DMBC</p> <p>Officially offer consultancy role to Kirkwells</p> <p>Ask DMBC for copy of Headgear survey</p> <p>Put agenda item for next Council meeting</p> <p>Ask for Pit Head site visit</p> <p>Bring to the attention of the Town Council at the next Council meeting</p>	<p>KE</p> <p>PB</p> <p>KE</p> <p>KE</p> <p>KE</p> <p>PB</p>

7. Next Meeting Date and Time	28/6/18 2.00pm at the Town Council Offices		
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Close of meeting at 2.05